

November 6, 2020

To: Benefit Administrators / Human Resource Personnel/Union Partners

From: Kathryn Sandstra
Claims Services Manager, Employee Benefits

Re: December 2020 Disability Income Plan Benefit Payment Schedule

3sHealth Disability Income Plans will be processing monthly long term disability benefit payments early for the month of December 2020. The schedule is as follows:

- Monthly long term disability (LTD) payments for the period December 1 – 31, 2020 will be electronically deposited on Wednesday, December 23, 2020.
- Weekly short term disability (bridge) payments for the period December 13 - 19, 2020 will be electronically deposited on Wednesday, December 23, 2020.
- Weekly short term disability (bridge) payments for the period December 20 - 26, 2020 and additional December 2020 long-term disability payments will be electronically deposited on Thursday, December 31, 2020.
- All overpayment reimbursements must be received by noon on Monday, December 28, 2020 in order to reduce 2020 taxable income. Any reimbursement received **after** December 28, 2020 will be considered as reimbursement received in the 2021 calendar year.

In order for disability claims to be considered for payment in 2020, all required information must be received by noon on **Monday December 21, 2020**. This includes all initial application forms, payroll information, claim closure forms, and any other correspondence that could affect the payment of claims, except for integrated earnings. Integrated earnings are to be reported as usual. Any correspondence received after December 21, 2020 will be processed in the 2021 calendar year.

Please be advised that all required information submitted in support of a disability claim is **subject to review and approval** by a claims services adjudicator. Submission of required information does not guarantee approval of payments. While every reasonable effort will be made to ensure that plan members receive their benefit payments, we cannot guarantee that all information submitted prior to the deadline will be reviewed in time for payments to be issued in December 2020.



If you have any questions about this bulletin, please call a 3sHealth Benefit Services Officer at 1.866.278.2301 or email ebp@3shealth.ca.

Bulletin

2021 DIP PAYROLL

January						
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April						
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November						
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December						
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26	27	28	29	30	31	

 Statutory Holiday

 LTD/Bridge Payroll Paid

 Bridge Payroll Paid

 Submit Bridge Integrated Earnings

 Submit LTD/Bridge Integrated Earnings